



Group Visit Guidelines

We are excited to welcome your group to UMass Boston!

Please review the following guidelines and information regarding Group Visits.

Note, all requests MUST be submitted through the Group Visit Request form.

The Process

STEP ONE: Fill out the Group Visit Request Form. We will not accommodate requests that do not have a Group Visit Request Form completed.

STEP TWO: Our Event Coordinator will reach out to you regarding the status of your request within 3-5 days of your submission. Please note, your submission is considered tentative until our Event Coordinator sends a confirmation email.

STEP THREE: The Event Coordinator will work with you on your request and let you know if and when your request is finalized.

STEP FOUR: Once confirmed, you will receive a confirmation email with additional information on your visit to Campus.

STEP FIVE: The Event Coordinator will follow up with you the week of your visit with on-campus contact information and confirmation.

STEP SIX: Arrive to campus and enjoy your visit!

The Details

Groups: UMass Boston welcomes Group Visits for schools and community based organizations

Size: We book Group Visits for groups of 10+ (see note below for smaller groups.)

Time: 12 PM - 1:30 PM. Please arrive by 11:45 AM.

Location: UMass Boston, Campus Center Ground Floor Lobby *unless otherwise noted

Note: If you are looking to book a tour with 10 or less guests, please click [HERE](#) to schedule your visit. We encourage you to join our daily information session and tour.

The Program

UMass Boston offers Group Visits on weekdays from 12 PM - 1:30 PM

These visits consist of an information session and campus tour:

- 12 PM - 12:30 PM: 30-minute Information Session with a UMass Boston Admissions Counselor
- 12:30 PM - 1:30 PM: 1-hour tour of campus, led by a current student.
- Please arrive to campus by 11:45 AM.

Parking / Drop Off:

Unless otherwise specified, Group Visits will meet at the Campus Center.

- Arriving by:
 - Personal Vehicle(s): Please park in Lot D ([click here to route your GPS directly to the lot](#)), we will provide you with validation for parking, please keep your parking ticket.
 - Public Transportation: When you get to JFK/UMass Station, take the Route 1 Bus onto Campus and get off at the Campus Center stop.
 - Bus Drop Off: Please have your bus drop you off at the Campus Center, there is a bus pick up/drop off location in front of the building. Your bus is welcome to standby in the Bayside Lot.

Dining / Lunch

We encourage visiting groups to check out UMass Boston's dining options!

- Once your visit is confirmed, we will connect you directly with a representative from our dining services department to assist you with food options.
- Note: UMass Boston does not cover the cost of dining for Group Visits.

Additional Information

Please let us know as much additional information about the visiting group as possible at the bottom of the Group Visit Request form. The following points are helpful for booking your visit!

- If you are working with a specific UMass Boston Admissions Counselor, please let us know.
- If you have any specific requests or topics you'd like covered in the information session, please let us know.
- What type of students are you bringing to campus? Grade level, Transfer, International, etc.

- **My group can't make it during the specified hours, what are my options?**
 - Self-Guided Tour: You are welcome to take a self-guided tour of campus. Please reach out to the admissions department and we can provide you with a self-guided tour packet.
 - Daily Tour: If you have a small group of 10 or less, we welcome you to individually register students for our daily information session and tour, which runs Monday through Friday at 10 AM and 2 PM. [Click here to view dates.](#)
 - Admissions Events: Please check out the Visit UMass Boston section of our website, umb.edu/visit, for information on upcoming events and sessions. We offer a variety of in-person and virtual opportunities throughout the year.
- **Is the campus tour route wheelchair accessible?**
 - Yes, our tour route is wheelchair accessible. Please make a note in the accommodations section of the Group Visit Request form.
- **Do you offer sessions and tours in other languages?**
 - If you have a specific need, please let us know and we will do our best to accommodate, however, we cannot guarantee there will be a tour guide available that can offer the tour in the language requested.
- **Can we purchase lunch on campus?**
 - Yes! Once your visit is confirmed, we will connect you directly with a representative from our dining services department to assist you with food options.
 - Note: UMass Boston does not cover the cost of dining for Group Visits
- **How many chaperones should accompany our group?**
 - We ask that you have one chaperone for every 10 students you bring to campus.
- **How many students can we bring?**
 - We do our best to accommodate groups of 10+ students.



Group Visit Cancellation and Change Policy

Cancellations made by UMass Boston:

- We will only cancel a Group Visit if the University shuts down or due to extenuating circumstances. In this case we will reach out to the group coordinator directly by phone and email.

Cancellations made by the visiting group:

- All cancellations and changes must be requested by email to the Events Coordinator at UMass Boston.

Important Changes we need to be notified of:

- Increases or decreases to your expected headcount
- Changes to your arrival time
- Cancellations
- Weather delays

Please note: If you are late to your visit, we cannot guarantee we'll be able to offer the full Group Visit program.

Once you fill out the Group Visit Request Form, our Events Coordinator will reach out directly to coordinate your request. If you have any questions, the Events Coordinator will be happy to assist!

GROUP VISIT
REQUEST FORM